

## HOW TO CONVINCE YOUR SUPERVISOR THAT YOU SHOULD ATTEND THE 2018 CIPMM REGIONAL WORKSHOP IN CALGARY

## Need help convincing your supervisor that you should attend the 2018 CIPMM Regional Workshop in Calgary?

Here are some suggestions:

"Here's why" letter: Use this letter to tell your Supervisor why it's important for you to attend (e.g., help your department increase productivity, network with peers, suppliers, senior managers from the procurement and materiel management communities).

**Letter of invitation:** This letter from the Workshop Chair Carolyn Montague invites you to attend and explains why you should be there.

**Speakers' list:** Show your supervisor the list of keynote and session speakers to demonstrate the breadth and diversity of the program. From hearing about Procurement Transformation from a panel of federal, provincial and municipal experts, to learning more about Social Procurement or Aboriginal Opportunities and Considerations, to picking up new practices for Commodity Management and Lifecycle Asset Management Plans, and lots more you will come away with new ideas, contacts and procedures.

More ideas: Offer to take notes to share learning with colleagues.

**Project help:** Emphasize how you can learn from peers who have overcome the same project challenges you're facing. The networking break/lunch/reception conversations and session discussions are great for project networking that will save time and money.

**Certification:** Missing any courses towards your certification? CIPMM has partnered with the Canada School of Public Service to provide a private course offering to attendees of the CIPMM Regional Workshop. The training is available only to 2018 Regional Workshop delegates. Also, as a holder of a professional designation, either internal or external to the federal government, professional development or maintenance credits may be earned during this Workshop by confirmation of the Workshop registration to the certification body. Confirmation with the certification body will be required to determine the types of credits to be applied for as part of your participation.

**Group Discounts:** You can register a group of 5 delegates and benefit from a reduced rate. Don't miss out!

We hope your supervisor will agree that your attendance is necessary, and we look forward to seeing you in Calgary October 17, 2018!